



LAS VEGAS FIRE EXPLORERS RECRUITMENT PACKET

Revised 05/20/11
MEMBER BOOK
REQUIRED DOCUMENT 1
PAGE 1 OF 3

INTRODUCTION

The Las Vegas Fire Explorer program provides high school and college students ages 15-20 a volunteering opportunity to learn about a career as a Firefighter.

OBJECTIVES

- Provide a clear understanding of all the responsibilities of today's firefighter.
- Provide career path advisement and information.
- Assist the community through volunteer community service work.
- Identify and perform the basic duties required of an entry-level firefighter.

PROGRAM

The Las Vegas Fire Explorer program is designed to operate in an environment that promotes maximum internal management. The Program Advisor, under supervision of the Training Chief manages the Explorer program. Meetings are conducted on scheduled Sundays from **6:30am to 12:00pm**. Each meeting will consist of classroom instruction covering a variety of subjects and a number of hands-on skills allowing exposure to fire suppression and rescue techniques.

REQUIREMENTS

- Must be a high school or college student ages 15-20. *Applicants turning age 21 during recruitment may continue. All members turning age 21 may continue only if they continue to pursue a fire service career.
- Applicants must attend the entire recruitment process, which are four consecutive Sundays.
- Applicants must pass the recruitment written test with a minimum of **75%** to continue in the Recruitment Process.
- Applicants must complete required documents given at first recruitment meeting. Must be completed by **third meeting**
- Members pay the following costs: (+/- \$300.00 financial assistance available if qualified)
 - Annual membership fee and personal protective equipment (PPE) rental fee of \$50.00
 - Alternate/Probationary uniform approx. \$80.00
 - Fundamentals of Fire Fighter Skills textbook of \$85.95
 - Probationary/Explorer annual physical exam approx. \$50.00
- All members must have a health examination conducted annually by a licensed health care physician or practitioner.
- All members must have no arrest or conviction records for serious offenses or multiple minor offenses.
- All members must wear and maintain the required uniform/equipment for meetings and events.
- All members must maintain a clean-shaven appearance and good hygiene. Mustaches/goatees not allowed.
- Hair length/side burns shall not extend past the lower edge of the ear lobe. Hair may be pinned up to meet this standard.
- All members must remove any pierced jewelry prior to any meeting or event.
- All members must maintain a "C" average in all classes, and be in good conduct with their school.
- All members must attend meetings scheduled on Sundays from **6:30am to 12:00pm**.
- All members must assist with a minimum of six (6) events in an eight (8) meeting/event period.
- All members with a year in the program must pass the written/skills promotional test annually to continue in the program.

DISCIPLINE

Discipline is applied in the following forms: infraction (mildest), demotion, dismissal, and termination (most serious). Infractions are issued for attendance, events, performance and conduct. *Only one (1) infraction can be issued for each infraction type in a one (1) meeting/event period. Applicants and Members issued three (3) infractions in any one (1) infraction type or less than six (6) completed events during the eight (8) meeting/event period are demoted and placed one percent (1%) below the lowest recruitment or promotional percentage (%) in that Battalion. *Battalion three (3) and four (4) members are dismissed. Dismissed members may return to the next recruitment only if they are between the ages 15-20.

Termination from the program shall occur for:

- Not following local, state and federal laws
- Not adhering to written safety policies
- Not being honest
- Having a negative impact on the fire service profession

Terminated applicants and members may not return to the program.

*A written Discipline Policy will be issued to all applicants and members to sign and keep in their member book.



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PAGE 2 OF 3

RECRUITMENT PROCESS

Recruitment will occur as indicated on the website. www.lasvegasfireexplorers.net

First meeting 1200-1400 (No dress code) **arriving after 1200 is termination from this recruitment process.**

Applicants must sign in on sign in sheet and have received the following required documents:

- Required document 2- ***Approval of Parents or Guardians*** (2 pages)
- Required document 3- ***Fire Explorer Application*** (1 page)
- Required document 4- ***Insurance Authorization*** (1 page)
- Required document 5- ***Program Participation Agreement*** (1 page)
- Required document 6- ***LFL Health & Medical Record Form Part 3*** (2 pages)
- Required document 7- ***Issued PPE Agreement*** (1 page)
- Required document 10- ***Discipline Policy*** (2 pages)

*A selected applicant (Battalion 4 Chief) will be in charge of all applicants during the recruitment process. Establish a ***Battalion 4 Infraction Report*** and distribute copies with phone numbers to all applicants.

The following must be completed and presented at the **third meeting** to continue recruitment process:

- Signed required documents 2-7 and 10. *Applicants must make a copy of all completed forms for their Member Book.
- Separate 8 ½" x 11" copies of birth certificate, drivers license/ID, most current report card and diploma/GED.
- \$50 money order to: Las Vegas Fire Explorers. **Print your last & first name on the money orders.**
- **Proof of purchase** of *Fundamentals of Fire Fighter Skills* textbook dated within one week after first meeting.

Second meeting 1200-1400 (No dress code)

A written test will be given on material found in this packet. Applicants must pass with a minimum of **75%**.

Applicants that pass will be scheduled for an interview and will receive a written receipt with their interview time.

- Tour of Fire Training Center and drill field.
- Explain accountability, buddy system, communication, chain of command, and span of control.

Third meeting 1200-1400 (Dress code: professional business attire)

Applicants must arrive at scheduled interview time and present the following in order and stapled:

- Required documents 2-7 & 10 above. ***Applicants must make a copy of all completed forms for their Member Book.**
- Separate 8 ½" x 11" copies of birth certificate, drivers license/ID, most current report card and diploma/GED.
- \$50 money order to: Las Vegas Fire Explorers. **Print your last & first name on the money orders.**
- **Proof of purchase** of *Fundamentals of Fire Fighter Skills* textbook dated within one week after first meeting.

If any of the above is incomplete the applicant will be terminated from this recruitment process.

After the interview, Applicants must remain at the meeting until all interviews are complete.

Applicants will have their written test and oral interview percentages averaged.

Ties will be determined by neatness and completion of required documents 2-7 and 10.

All applicants will receive their *Member Books* to place their copies of required documents into.

Applicants (B4) become Alternates (B3). Senior Alternates will fill Probationary positions (B2) as they occur.

*The highest recruitment percentage score is assigned Battalion 4 Chief for the remainder of the meeting.

Prepare applicants for the following:

- Placement into Battalion 3 for next meeting. (Applicants become Alternates and are official members of the program)
- Issue *Member Book* and explain training calendar and meeting outline.
- Issue any equipment. (rope, gloves, construction helmet, and goggles)
- Drill field line up and classroom order.

Fourth meeting 0630-1200 (Dress code: See Uniform & Books)

Terminate Battalion 4 and carry over member's infraction to appropriate Battalion Infraction Report.

New members receive *Member Book* and (1) t-shirt. Remaining required uniform and textbook must be purchased.

BATALLIONS & POSITIONS

Battalion 4 - Applicants that are participants in the recruitment process.

Battalion 3 - Alternate members waiting to receive issued personal protective equipment (PPE).

Battalion 2 - Probationary members with PPE.

Battalion 1 - Explorer members with PPE, minimum of 12 months in the program and passed the annual promotional test.



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UNIFORMS & BOOKS

Light grey Explorer t-shirt:
Explorer Uniform locker \$10

Light grey Explorer sweatshirt: (Winter uniform not shown)
Explorer Uniform locker \$15

Smooth belt plain / silver buckle:
American Shooters +/- \$10-15

Navy blue pants:
American Shooters (Lion Apparel pant style # 0130-30) +/- \$15-20

***Battalion 1 members only** Navy blue uniform shirt (not shown)
American Shooters (Lion Apparel shirt style # 1532-00 military crease)

***Battalion 1 members only** Explorer patch (not shown)
Explorer Uniform locker \$5

Black steel toe boots: (*Must maintain a polish)
Any shoe store +/- \$25-35
American Shooters +/- \$125-150
Work Boot Warehouse (Chippewa) +/- \$150-200

Boot zippers: (Optional not shown)
American Shooters +/- \$10-15

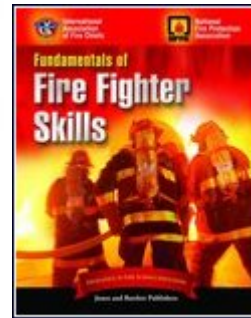
Dark Blue PT shorts: (physical training shorts not shown)
Explorer Uniform locker \$10

Small Pocket Sized Notepad

Black Pen

Water Bottle 16-20 oz
Wal-Mart

Textbook: (Required for all members)
Fundamentals of Fire Fighter Skills
ISBN-13: 9780763746285 **\$95.95 each. \$69.00+5 or more.**
Order online www.firefighter.jpup.com (2 weeks for shipping)



AMERICAN SHOOTERS

(702) 719-5000
3440 S. Arville Street
Las Vegas, NV 89102

RECRUITMENT & MEETING LOCATION:

Las Vegas Fire Training Center
633 N. Mojave Rd.
Las Vegas NV 89101

*Park in east or south lots and enter south side doors.
Current Explorers in charge of recruitments will guide you.

